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14 September 1971

PROPOSED AGENDA FOR MEETING WITH DDP

CS HISTORICAL PROGRAM

1. Status of the catch-up program - 90-100 histories will not have been finished by 31 December 1971. About 200 histories will have been published.

2. Recommendations:

a. Increased use of qualified annuitants on contract as writers. Availability of staff employees will be minimal in the future. In this connection, explore the feasibility of setting up a proprietary firm through which annuitant writers might be employed - and which would contract for the preparation of historical papers.

b. Scale down the program to dimensions corresponding to availability of writers. Establish a forward moving but realistic schedule.

c. Establish a CIA Historical Board to give policy direction to C/CIA/HS and to the Agency historical program - and to formulate recommendations for the Director. This regardless of

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the tenure of the present C/CIA/HS. Possible

Board members:

Sherman Kent
Hugh Cunningham (DDP)
DDS representative
DDI representative
DDS&T representative
Executive Director-Comptroller
C/CIA/HS - Secretary

d. A separate CS historical program to be

coordinated with the over-all Agency

program and those of other directorates.

e. Increased CS participation in the management of the Agency historical program - if an integrated program is to continue.

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